

Content Credit Transfer Guide

Members have the option to transfer or donate their content credit balances to the consortium. This may be an attractive option for members who have limited time or expertise for purchasing in the Overdrive Marketplace.

If you would like to take advantage of this option:

1. Open an [invoicing support ticket](#) (Marketplace → Support → Invoicing Support)
2. Specify a **dollar amount** of content credit to be transferred
3. State the account to transfer *from*, which is **your advantage billing account and number**. This can be found by clicking on “settings” in the top right of Marketplace, and looking for “billing account” below your name.
4. State the account to transfer *to*, which is the “**Indiana Digital Library - 1**” billing account.

A sample ticket may look like this:

Please transfer **[\$ amount]** of content credit from billing account **[your advantage billing account]**, to the “**Indiana Digital Library - 1**” billing account. Thank you.

How are these funds used?

Our volunteers will help ensure that your funds are targeted strategically. Expenditures typically include the following categories:

- Unavailable titles with holds
- Expired titles with holds
- Titles with large hold queues
- Titles with multiple Notify Me tags

Please see an expenditure report for a detailed breakdown of spending.